

IQAC MEETING

Date: 11-02-2017

Time: 12:00 P.M.

Venue: Teachers' Common Room

A meeting of the IQAC with the teaching and non teaching staff of the college along with the Principal was held on 11/02/2017 at 12:00 P.M. in the Teachers' Common Room. The following agendas were discussed in the meeting:

1. Academic Environment of the college
2. Status of the college after NAAC peer team visit.
3. Training of students for competitive examination
4. Miscellaneous

The Vice Principal, Mrs. Rina Rani Deka elaborately discussed the academic matters of the college. She said that special attention should be given to the attendance of the students. The teachers need to ensure that the students are regular and they should take their classes on time. She also asked the staff to avail leave through leave letter.

The meeting also raised the areas that the college needs to develop as per the observation of NAAC peer team.

It was also discussed that special training should be provided to the students for competitive examinations. The meeting suggested taking mock tests of students which may help them in their future. It was also discussed in the meeting that accession no. of library books should be verified by the library staff.

Resolution:

1. It was resolved that a notice should be served to the students to maintain at least 75% attendance.
2. The leave application of the staff should be submitted to the HOD
3. Accession of library books should be verified by the Librarian I/C
4. Training of students for competitive examination should also be initiated.

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Principal

B.H.B. College, Sarupeta

Principal
B.H.B. College, Sarupeta

IQAC MEETING

Date: 15-03-2017

Time: 2:30 P.M.

Venue: Teachers' Common Room

The meeting of the IQAC with the teaching staff along with the Principal took place in the Teachers' Common Room on 15-03-2017 at 2:30 P.M. The meeting discussed the requirements and the allotment of duties to the teachers for the upcoming Sessional Examinations of the Undergraduate students.

Resolution:

1. It was resolved in the meeting that the Sessional Examination of BA/B.Com second, fourth and sixth semester of the session 2017-2018 will be held from 28th March, 2017 and the same will be over on or before 10th April, 2017
2. Dr. Dipul Talukdar and Mr. Madan Ch. Kakati were entrusted the responsibility to run the examination.

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IQAC MEETING

Date: 21-03-2017

Time: 2:00 P.M.

Venue: Teachers' Common Room

A meeting of the IQAC with the Principal and the teaching staff was held on 21-03-2017 at 2:00 P.M. in the Teachers' Common Room. The following agendas were discussed in the meeting:

1. Promotion of internal research environment
2. Publication of newsletter

It was suggested in the meeting that the college newsletter should be published as it shows the cultural and academic development of the college. The meeting also suggested that a research methodology workshop should be organized by the Research Committee at the earliest.

Resolution:

1. Publication of newsletter for the session June 2017-August 2018
2. Organization of Research Methodology Workshop by the Research Committee.

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Meeting with Excursion Committee

Date: 11-08-2017

Time: 1:00 P.M.

Venue: Principal's Chamber

A meeting of the IQAC with the Excursion Committee along with the Principal was held on 11-08-2017 to discuss the requirements for the educational excursion. Following resolutions were adopted after a thorough discussion:

1. It was resolved that the excursion will be held as per DHE guidelines (from October 2017 to December 2017)
2. The spot for the excursion will be Tezpur, Kaziranga and Sivasagar.
3. Selection of the students will be done on the basis of merit. Two students from each department and two toppers from the HS First Year and Second Year will be allowed to go on the excursion.

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IQAC MEETING

Date: 04-09-2017

Time: 2:45 P.M.

Venue: Seminar Hall

The IQAC held a meeting with the Principal and the Staff of B.H.B. College to welcome the new GB President, Mr. Hem Chandra Haloi, Retired Associate Professor, Bajali College, Pathshala. The Principal welcomed the new GB President with a phulam gamusa and introduced him to the staff. Mr. Hem Chandra Haloi addressed the staff and assured that he will work with the college staff for the development of the college. The staff congratulated him on his appointment.

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IQAC MEETING

Date: 12-09-2017

Time: 12:15 P.M.

Venue: Teachers' Common Room

A meeting of the IQAC with the teaching and non teaching staff along with the Principal was held on 12-09-2017 at 12:15 P.M. in the Teachers' Common Room to discuss the following agendas:

1. Sessional Examination of BA/B.Com
2. Terminal Examination of HS First Year and HS Second Year
3. College Election
4. Freshers' Social

Resolutions:

The meeting resolved that a separate Sessional Examination board for the BA/B.Com and Terminal Examination of HS First Year and HS Second Year should be formed. Dr. Dipul Talukdar and Dr. Kalpana Baishya was entrusted to look after the Sessional Examination of BA/B.Com and Mr. Madan Chandra Kakati and Dr. Namita Das were entrusted with the responsibility of the terminal Examination of HS First Year and HS Second Year.

The meeting also resolved that the College Freshers' should be held within the month of September and the College Election should be held before the Durga Puja vacation.

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IQAC MEETING

Date: 16-11-2017

Time: 1:15 P.M.

Venue: Seminar Hall

A meeting of the IQAC with the teaching staff along with the Principal was held on 16-11-2017 in the Teachers' Common Room to discuss the following agendas:

1. Discussion on Alumni-Teachers association
2. Mentoring Activities

Based on the discussion of the aforementioned agendas, following resolutions were adopted:

1. The teachers should be in touch with the alumni and should work to strengthen the alumni's connection with the departments.
2. The mentors were asked to place their opinions and issues. It was resolved that the mentors should try to motivate the students to participate more actively in the college related activities and the students should also be motivated to attend the college regularly.

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